

Greenwich Township Board of Education Regular Meeting Agenda

Executive Session 7:00 p.m., Public Session 7:30 p.m.

June 30, 2009

A. CALL TO ORDER – READING OF THE NEW JERSEY OPEN PUBLIC MEETING LAW STATEMENT

Mr. Christopher Wittmann, President	_____	_____
Mrs. Mahy Churylo, Vice-President	_____	_____
Mr. Brian Cenci	_____	_____
Mrs. Jennifer Contiliano	_____	_____
Mrs. Diane Lein	_____	_____
Mrs. Victoria Little	_____	_____
Mrs. Christine Ritt	_____	_____
Mrs. Christy Tighe	_____	_____
Mrs. Denise Valle	_____	_____

B. EXECUTIVE SESSION *(if necessary)*

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4.11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss one or more of the following:

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease, or acquisition of real property with public funds
- 6) Protection of public safety and property and/or investigations of possible violations or violations of law
- 7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) Specific prospective or current employees unless all who could be adversely affected request an open session
- 9) Deliberation after a public hearing that could result in a civil penalty or other loss and, be it further

RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Greenwich Township Board of Education Regular Meeting Agenda

Executive Session 7:00 p.m., Public Session 7:30 p.m.

June 30, 2009

C. FLAG SALUTE

D. SUPERINTENDENT'S REPORT

Good News and Progress in our Schools

- Website Launch

Presentations

- Phillipsburg High School Facility

Board of Education Goals/District Goals

- By June 2010, advance student achievement as measured using multiple measures including the NJ ASK.
- By June 2010, develop and implement an updated technology plan that is consistent with current best practices.

E. ADOPTION OF MINUTES

May 27, 2009 Regular Meeting & Executive Session; June 9, 2009 Special Meeting

F. PUBLIC INPUT (Items on Agenda Only)

G. FINANCE AND OPERATIONS COMMITTEE *Mrs. Churylo – Chair, Mrs. Little, Mrs. Contiliano*

Motion by Member _____, seconded by Member _____, to accept the recommendation of the Superintendent and adopt the following:

G.1 Payment of Bills

RESOLVED, the Board of Education approve the payment of the following bills for the period of June 1 through June 30, 2009, in accordance with the bill lists that shall be part of this record.

General Fund (10)	In the amount of	\$ 829,398.45
Special Revenue Fund (20)	In the amount of	\$ 60,311.75
Debt Service Fund (40)	In the amount of	\$
Sub-total		\$
Payroll – June	In the amount of	\$ 802,868.01
TOTAL		\$ 1,692,578.21

Greenwich Township Board of Education Regular Meeting Agenda

Executive Session 7:00 p.m., Public Session 7:30 p.m.

June 30, 2009

G.2 Transfer of Funds

RESOLVED, the Board of Education ratify the following budget transfers:

Amount	From Accounts	Amount	To Accounts
\$ 25,000	11-190-100-610 (General Supplies)	\$ 1,294	11-110-100-101 (Kindergarten Salaries)
\$ 18,000	11-213-100-101 (Resource Ctr Salaries)	\$ 24,731	11-130-100-101 (Grade 6-8 Salaries)
\$ 20,000	11-215-100-106 (PSD Aides)	\$ 2,907	11-213-100-106 (Resource Center Aides)
\$ 13,347	11-000-262-100 (Oper. Plant Salaries)	\$ 1,775	11-215-100-101 (PSD Salaries)
\$ 80,000	11-000-291-270 (Health Benefits)	\$ 572	11-219-100-101 (Home Instruction – Special)
		\$ 5,143	11-000-213-100 (Nurse Salaries)
		\$ 448	11-000-217-320 (Purch/Prof/Ed Services)
		\$ 716	11-000-270-350 (Mgmt. Fee)
		\$ 53	11-000-270-503 (Aid In Lieu of Transportation)
		\$ 68,058	11-000-270-514 (Special Ed Transportation)
		\$ 25,000	11-000-291-241 (Pension Bd. Share)
		\$ 20,250	11-000-291-290 (Other Employee Benefits)
		\$ 5,400	12-000-100-730 (Undistributed Equipment)

G.3 Financial Reports

WHEREAS, the Board of Education has received the *Report of the Board Secretary* and the *Treasurer's Report* for the month of **May, 2009**, showing a cash balance of **\$2,095,645.33**; and

WHEREAS, the reports of the board secretary and treasurer are in agreement; and

WHEREAS, in compliance with N.J.A.C. 6A:23-2.11©3 the board secretary has certified that, as of the date of the report, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education except as noted, and that transfers have been submitted for approval of the Board at subsequent meetings; and now, therefore, be it

RESOLVED, that in compliance with N.J.A.C. 6A:23-2.11©4, the Board of Education certifies that, after review of the monthly financial reports of the board secretary and treasurer, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11©4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and be it further

RESOLVED, that pursuant to P.L. 2004 Ch.73 (S-1701), the board certifies that after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the commission of education; and be it further

RESOLVED, that a copy of the report shall become a part of the minutes of this meeting.

Greenwich Township Board of Education Regular Meeting Agenda

Executive Session 7:00 p.m., Public Session 7:30 p.m.

June 30, 2009

G.4 Requisition Taxes

RESOLVED, to requisition taxes from the Greenwich Township Committee for the 2009-2010 school year in the total amount of **\$6,699,025** for the General Fund and **\$934,188** for Debt Service.

G.5 District Lunch Prices

RESOLVED, to set the district lunch prices for the 2009-2010 school year as follows:

Student Lunch	\$2.75	Reduced Price Lunch	.40
Adult Lunch	\$3.25	Milk	.45

G.6 Transportation Contract Renewals

RESOLVED, the Board of Education approve the following transportation contract renewals for the 2009-2010 school year:

Contract #	Routes	Contractor	Cost	Adjustment
SS1		First Student	\$ 4,117.25 - \$164.69/day	\$1.95/mile
SS2		First Student	\$ 4,413.50 - \$176.54/day	\$1.95/mile
SP5		Snyder Bus	\$ 25,468.93	\$2.00/mile
SP6		Snyder Bus	\$ 25,468.93	\$2.00/mile
Multi 1	HS1, HS2, HS3	First Student	\$ 70,022.49	\$2.50/mile
Multi 3	GS7, GS8	First Student	\$ 70,372.76	\$1.50/mile
Multi 4	HS5	First Student	\$ 14,108.70	\$1.95/mile
Multi 6	GSK1, GSK2, GS1C, GS2C, GS3C, GS4C, GS5C, GS10C	First Student	\$235,752.78	\$2.25/mile
GS6		First Student	\$ 28,625.26	\$1.50/mile
GS9		First Student	\$ 35,177.69	\$1.95/mile
HS4		First Student	\$ 25,820.97	\$1.50/mile
BH1		First Student	\$ 41,355.96	\$1.95/mile
	Field Trips	First Student	\$ 15,000.00	
	Field Trips	Snyder Bus	\$ 1,000.00	

G.7 HVAC Maintenance Contract

RESOLVED, the Board of Education contract with H.T. Lyons Contractors and Engineers to provide HVAC Maintenance Services for the 2009-2010 school year at a cost of \$19,968.00.

G.8 Sick Day Payment

RESOLVED, the Board of Education approve the payment of unused sick days to Linda Vliet in the amount of \$20,250 (135 days @ \$150/day) per GTEA Contract Agreement.

Greenwich Township Board of Education Regular Meeting Agenda

Executive Session 7:00 p.m., Public Session 7:30 p.m.

June 30, 2009

G.9 Lawn Mowing Contract

RESOLVED, the Board of Education contract with Cut-n-Vac Lawn Care Systems, Inc. to provide lawn care services for the 2009-2010 school year at a total cost of \$440 per mowing.

G.10 Sewer Utility Settlement

WHEREAS, the Board of Education was advised by the Greenwich Township Sewer Utility that the Board had incurred charges between 2004 and 2007 for the use of the public sewer system;

WHEREAS, the Board advised the Utility that it had not received any bills from the Utility for the aforementioned sewer charges until 2008; and

WHEREAS, the Board and Township of Greenwich wish to amicably resolve the outstanding 2004-2007 sewer system charges.

NOW THEREFORE BE IT RESOLVED THAT: The Board of Education hereby approves the “Settlement Agreement and Mutual Release” between the Township and the Board and authorizes the President of the Board of Education to execute said Agreement and that a copy of the Agreement shall become a part of the minutes of this meeting,

H. CURRICULUM, INSTRUCTION & TECHNOLOGY COMMITTEE *Mrs. Lein – Chair, Mrs. Ritt, Mrs. Valle, Mrs. Churylo*

Motion by Member _____, seconded by Member _____, to accept the recommendation of the Superintendent and adopt the following:

H.1 Professional Day Travel

RESOLVED, the Board of Education approve the following professional day requests:

Code	Name	Action	Location	Estimated BOE Cost	Destination	Date Eff	Date Term	Discussion
1	Nicole Feenan	Approve	Stamford, CT	\$579.00 Workshop \$68.00 Mileage	Visualizing and Verbalizing for Comprehension	7/22/09	7/23/09	ARRA Funds

H.2 Contracted Services

RESOLVED, the Board of Education approve the following:

Code	Name	Action	Position	Salary	Student(s)	Date Eff	Date Term	Discussion
1	J&B Therapy	Approve	COTA	\$62.00/hr	District	9-1-09	3-30-10	Not to exceed 1 day/cycle
2	Nancy Morera	Approve	Technology Consultant	\$18.50/hr	N/A	7-1-09	6-30-10	Not to exceed 650 hours
3	Children’s Therapy Services	Approve	Physical Therapist	\$100.58/hr	District	7-6-09	8-14-09	Not to exceed 7.5 hrs/week

Greenwich Township Board of Education Regular Meeting Agenda

Executive Session 7:00 p.m., Public Session 7:30 p.m.

June 30, 2009

4	Douglass Outreach	Approve	BCBA	1 day/wk Not to exceed \$57,400/yr	District	7-1-09	6-30-10	ARRA Funds
5	Douglass Outreach	Approve	BCBA	12 hrs/month Not to exceed \$18,200/yr	SMS	7-1-09	6-30-10	ARRA Funds
6	Pediatric Workshop	Approve	Physical Therapist	2 sessions/wk Not to exceed \$11,192/yr	19970414 19961120	7-1-09	6-30-10	Midland School
7	Bergen Co Spec Serv Sch District	Approve	Inclusion Specialist	6 hrs/wk Not to exceed \$30,710/yr	District	7-1-09	6-30-10	ARRA Funds

H.3 Out-of-District Placements

RESOLVED, the Board of Education approve the following out-of-district student placements based on NJDOE maximum approved tuition rates:

Student ID	School	SY Tuition	ESY Tuition	Additional Services	Total Tuition	Date Eff	Date Term
19960529	Matheny Medical and Educational Center	\$88,400 (includes ESY)			\$88,400	7-1-09	6-30-10
19991210	Stepping Stone School	\$39,865	\$6,644		\$46,509	7-1-09	6-30-10
19970414	Midland School	\$40,518	\$6,753		\$47,271	7-1-09	6-30-10
19940718	Midland School	\$40,518	\$6,753		\$47,271	7-1-09	6-30-10
19900419	Midland School	\$40,518	\$6,753		\$47,271	7-1-09	6-30-10
19961120	Midland School	\$40,518	\$6,753		\$47,271	7-1-09	6-30-10
19940429	Spring Run School	\$25,340	\$4,200		\$29,540	7-1-09	6-30-10
20030329	Eden Institute		\$4,032		\$4,032	7-1-09	8-31-09

H.4 Approval of Clubs and Advisors

RESOLVED, the Board of Education approve the following:

Code	Name	Action	Position	Location	Estimated BOE Cost	Date Eff	Date Term
1	Matt Bigelli	Approve	Yearbook Advisor	SMS	\$0	8-31-09	6-30-10

H.5 Tuition Students

RESOLVED, the Board of Education approve the following tuition students:

Student ID	District	SY Tuition	ESY Tuition	Additional Services	Total Tuition	Date Eff	Date Term
02465	Alpha		\$2500		\$2500	7-1-09	8-15-09
03474	Alpha		\$2500		\$2500	7-1-09	8-15-09

Greenwich Township Board of Education Regular Meeting Agenda

Executive Session 7:00 p.m., Public Session 7:30 p.m.

June 30, 2009

I. POLICY AND PERSONNEL COMMITTEE *Mrs. Contiliano – Chair, Mrs. Tighe, Mrs. Ritt, Mr. Cenci*

Motion by Member _____, seconded by Member _____, to accept the recommendation of the Superintendent and adopt the following:

I.1 Appointments, Transfers

RESOLVED, the Board of Education approve the following: *(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et.seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below. All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of official college transcripts verifying degree status and letter stating years of service in other districts.*

Code	Name	Action	Position	Deg/Step	Salary	Loc	Date Eff	Date Term	Discussion
1	Dolores DeNuzzie	Approve	Instructional Aide	N/A	\$13.72/hr.	SMS	8-31-09	6-30-10	6.5 hours/day
2	Terry Cummins	Approve	Substitute Instructional Aide	N/A	\$9.00/hr.	District	9/1/09	6/30/10	
3	Holly Rothrock	Approve	Substitute Instructional Aide	N/A	\$9.00/hr.	District	9/1/09	6/30/10	
4	Jennifer Truby	Approve	Substitute Teacher	N/A	\$75.00/day	District	9/1/09	6/30/10	
5	Jennifer Truby	Approve	Substitute Instructional Aide	N/A	\$9.00/hr.	District	9/1/09	6/30/09	
6	Dina Araneo	Approve	Substitute Instructional Aide	N/A	\$9.00/hr.	District	9/1/09	6/30/10	
7	Mary Dragun	Approve	Substitute Instructional Aide	N/A	\$9.00/hr.	District	9/1/09	6/30/10	
8	Mary Dragun	Approve	Substitute Kitchen Aide	N/A	\$9.25/hr.	District	9/1/09	6/30/10	
9	Barbara Purcell	Approve	Substitute Teacher	N/A	\$80.00/day	District	9/1/09	6/30/10	
10	Aubrey Mallory	Approve	Substitute Teacher	N/A	\$80.00/day	District	9/1/09	6/30/10	
11	All Certificated Staff	Approve	Home Instruction	N/A	\$37.00/hr.	District	9/1/09	6/30/09	
12	Barbara Purcell	Approve	Long Term Substitute	N/A	\$80.00/Day \$214.00/Day	GES	9/21/09 10/5/09	10/2/09 12/14/09	1.4.1
13	Patricia George	Approve	Teacher	2 BA	\$43,257	SMS	8/31/09	6/30/10	
14	Stephanie Synder	Approve	Middle School Principal	N/A	\$78,000/yr	SMS	7/1/09	6/30/10	

Greenwich Township Board of Education Regular Meeting Agenda

Executive Session 7:00 p.m., Public Session 7:30 p.m.

June 30, 2009

I.2 Extended School Year and Summer Appointments

Code	Name	Action	Position	Deg/Step	Salary	Loc	Date Eff	Date Term
1	Dolores DeNuzzie	Approve	ESY Instructional Aide	N/A	\$13.72/hr. 4.5 hrs./day	GES	8/10/09	8/14/09
2	Tara Watson	Approve	ESY Teacher	N/A	\$37.00/hr. 2.5 hrs./day	GES	7/13/09	7/17/09
3	Melissa Hoffman	Approve	ESY Teacher	N/A	\$37.00/hr. 2.5 hrs./day	GES	7/20/09	7/24/09
4	Gabika Hlinka	Approve	ESY Instructional Aide	N/A	\$9.00/hr. 4.5 hrs./day	GES	7/6/09	7/10/09
5	Debora Smith	Approve	ESY Instructional Aide	N/A	\$9.00/hr. 4.5 hrs./day	GES	7/13/09 7/27/09 8/10/09	7/17/09 7/31/09 8/14/09
6	Mary Perasso	Approve	ESY Instructional Aide	N/A	\$13.72/hr. 4.5 hrs./day	GES	7/20/09 8/3/09	7/24/09 8/7/09
7	Daniel Fallon	Approve	Technology Summer Not to exceed 80 hrs	N/A	\$37.00/hr	District	7/1/09	8/31/09
8	Barbara Santini	Approve	Technology Summer Not to exceed 80 hrs	N/A	\$37.00/hr	District	7/1/09	8/31/09
9	Aimee Ashley	Approve	Reading Specialist Not to exceed 15 hrs	N/A	\$37.00/hr	GES	7/1/09	8/31/09
10	Carla Brinker	Approve	School Psychologist Not to exceed 30 hrs	N/A	\$37.00/hr	District	7/1/09	8/31/09
11	Molly Marinaccio	Approve	LDTC Not to exceed 30 hrs	N/A	\$37.00/hr	District	7/1/09	8/31/09

I.3 Resignations, Retirements, Terminations, Leaves of Absence

RESOLVED, the Board of Education approve the following:

Code	Name	Action	Position	Loc	Date Eff	Return Date	Sick Days	Start FMLA w/pay	Start FMLA/NJF LA w/o pay	Start LOA w/o pay w/benefits
1	Elizabeth Festante	Approve Maternity Leave	Teacher	GS	9/21/09	12/15/09	19	9/21/09	10/16/09	N/A
2	Judith Blaszka	Approve Resignation	Secretary	GS	7/1/09					
3	Amanda Williams	Approve Resignation	Teacher	SMS	7/1/09					
4	Annette Edmonds	Approve Retirement	BA	District	1/1/10					

Greenwich Township Board of Education Regular Meeting Agenda

Executive Session 7:00 p.m., Public Session 7:30 p.m.

June 30, 2009

I.4 Adjustments, Stipends, Lane Changes

RESOLVED, the Board of Education approve the following:

Code	Name	Action	Position	Deg/Step	Salary	Loc	Date Eff	Date Term	Discussion
1	Melissa Hofman	Approve	Open House Guide	N/A	\$37.00/hr	GES	8/26/09	8/26/09	Not to exceed 1.5 hrs
2	Jacqueline Garriques	Approve	Open House Guide	N/A	\$37.00/hr	GES	8/26/09	8/26/09	Not to exceed 1.5 hrs
3	Gabinka Hlinka	Approve	Open House Guide	N/A	\$37.00/hr	GES	8/26/09	8/26/09	Not to exceed 1.5 hrs
4	Catherine Talluto	Approve	Open House Guide	N/A	\$37.00/hr	GES	8/26/09	8/26/09	Not to exceed 1.5 hrs
5	Nichole Hutnik	Approve	Open House Guide	N/A	\$37.00/hr	GES	8/26/09	8/26/09	Not to exceed 1.5 hrs
6	MaryBeth Soltis	Approve	Open House Guide	N/A	\$37.00/hr	GES	8/26/09	8/26/09	Not to exceed 1.5 hrs
7	Celeste Holovacs	Approve	Yearbook	N/A	\$200	GES	8/31/09	6/30/10	
8	Valerie Gary	Approve	Yearbook	N/A	\$200	GES	8/31/09	6/30/10	
9	Maureen Barber	Approve	Yearbook	N/A	\$200	GES	8/31/09	6/30/10	
10	Nicole Hummer	Approve	Yearbook	N/A	\$200	GES	8/31/09	6/30/10	
11	Diane Evanowski	Approve	Yearbook	N/A	\$200	GES	8/31/09	6/30/10	

I.5 Job Descriptions

RESOLVED, the Board of Education approve the following job descriptions:

- School Business Administrator/Board Secretary
- Transportation Supervisor
- Buildings and Grounds Supervisor
- Custodian
- School Nurse
- School Social Worker
- Speech-Language Specialist
- Guidance Counselor
- Learning Disabilities Teacher-Consultant
- School Psychologist
- School Physician/Medical Inspector

Greenwich Township Board of Education Regular Meeting Agenda

Executive Session 7:00 p.m., Public Session 7:30 p.m.

June 30, 2009

I.6 Introduction of Policies

RESOLVED, the Board of Education introduces on first reading and invites public comment on the following policy:

- Dress and Grooming

J. OLD BUSINESS

K. NEW BUSINESS

L. PUBLIC INPUT

M. GENERAL BOARD COMMENTS

N. ADJOURNMENT